



Bromley Arts Trust
Ripley Arts Centre, 24 Sundridge Avenue, Bromley BR1 2PX
Tel 0208464 5816 Email: enquiries@bromleyarts.com
www.bromleyarts.com
Charity Registration number 1187209

Bromley Arts Trust Registered Charity Number: 1187209

Report of the Trustees for the period from 6 January 2020 to 31 March 2021

Trustees

Myra Kinghorn (Chair)

Michael Carney

Stuart Fleet

Sezgin Kemal (resigned 5 June 2021)

Lynne Powrie (Vice Chair from 11 January 2022)

Lynn Sellwood (appointed 10 November 2021)

Registered Address:

24 Sundridge Avenue
Bromley BR1 2PX

Independent Examiner:

Jonathan Chartres FCA
Fresh Eyes Finance Limited
71--75 Shelton Street
London WC2H 9JQ

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Bromley Arts Trust 1187209

Trustees Report for the period from 6 January 2020 to 31 March 2021

1. Object

Bromley Arts Trust was registered by the Charities Commission on 6 January 2020. Its object is set out in its constitution dated 6 January 2020 as follows:

“the object of the CIO is to advance education by promoting and providing opportunities for the appreciation, understanding and enjoyment of the arts in such ways as the trustees think fit”

3. Transfer of Bromley Arts Council’s assets, staff and operations to the Bromley Arts Trust

The 2019/2020 Trustees Report of the former charity, Bromley Arts Council (BAC) which operated the Ripley Arts Centre gave details of the reasons for the transfer of assets and operations to the Bromley Arts Trust.

‘BAC is an unincorporated charity (registered charity number 249391) which was set up in 1965. Its assets are held in trust, on behalf of the charity, by three trustees. At the Annual General Meeting of the members of the BAC held on 9 July 2019, the members passed a motion to wind up the charity, subject to Bromley Arts Trust accepting BAC’s assets and liabilities, including the ownership of the Ripley Arts Centre and also following acceptance of the Bromley Arts Trust application by the Charities Commission.’

The transfer of assets and operations from the BAC to the Bromley Arts Trust was delayed as a result of the impact of the COVID-19 pandemic, in particular some potential technicalities with the Job Support Scheme and the completion of the repayment of Bromley Arts Council’s two loans totalling £51,120 by the Bromley Arts Trust’s new loan of £53,000. Following the partial re-opening of the Ripley Arts Centre on 29 September 2020, the Boards of both charities agreed on 1 October 2020 to re-start the process of the transfer of assets and the BAC operations. The loan arrangements were finalised on 13 January 2021 and the TUPE transfer of staff, and the BAC operations transfer became effective on 31 January 2021.

3. Activities

Bromley Arts Trust’s activities during February and March 2021 were severely affected by the impact of the Government national lockdown due to the COVID-19 pandemic. These restrictions lasted from January 2021 until May 2021 when some restrictions were gradually eased until all restrictions were lifted in July 2021. As a result there were no hire activities during this five-month period and eight members of staff were on furlough arrangements. During this period there was one member of staff who was not on furlough arrangements who provided day to day financial administration support for the trustees.

Bromley Arts Trust continues to support local organisations to undertake cultural, educational, and artistic endeavours. BAT trustees, together with the former charity trustees in the first period of lockdown restrictions in 2020, were able to keep the Ripley Arts Centre open for curtailed activities over the course of the last two years, when possible, and now see more groups and classes taking place. This year, the charity plans to review its strategy, to assess the effectiveness of its business model, to recruit new trustees, to identify roles for volunteers, to develop stakeholder participation and to increase general usage of the building.

4. Financial Review

a. Results for the two-month period to 31 March 2021

Total income for the period was £17,246 of which £12,738 (74%) related for two Job Retention Scheme 'furlough' claims for February and March and £2,728 (15.8%) related to flat rental income. Most of the residual income related to a local authority support grant of £1,530.

Total costs for the two-month period amounted to £25,023 of which 64% was attributable to staff costs. 20% relating to building, utilities, and office costs as well as some 10% attributable to professional and finance costs.

The result for the period was a loss of £7,777

b. Reserves as at 31.3.2021

Reserves carried forward amounted to £162,954.

c. Going Concern

After making appropriate enquiries and taking into account that the current estimated value of the land and building exceeds the 2004 BAC valuation amount of £1million, the trustees have a reasonable expectation that the CIO charity has adequate resources to continue in operational existence for the foreseeable future. In addition, the management accounts for the nine months to 31 December 2021 show a surplus. As Government and local authority financial support ended at the end of September 2021, the operations team will continue to manage any unnecessary overhead costs going forward. For this reason, the trustees continue to adopt a going concern basis in preparing the accounts for the Bromley Arts Trust.

6. Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate.

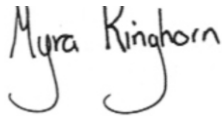
The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity to the requirements of the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

7. The Trustees

The trustees who held office during the period are listed on page 2.

No funds were held by a Custodian Trustee

This report was approved by the Trustees on 11 January 2022 and signed on their behalf by

A handwritten signature in black ink that reads "Myra Kinghorn". The signature is written in a cursive style with a large 'M' and 'K'.

Myra Kinghorn

Chair

Independent Examiner's Report to the Trustees of the Bromley Arts Trust for the period to 31st March 2021

I report to the trustees on my examination of the accounts of the Bromley Arts Trust for the two-month period ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the Bromley Arts Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

Having satisfied myself that the accounts of the charity are not required to be audited under section 144(2) of the Charities Act 2011 and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). in carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jonathan Chartres FCA
Fresh Eyes Finance Limited, 71--75 Shelton Street, London WC2H 9JQ

Statement of Financial Activities for the two-month period ended 31 March 2021

Income				£
	Grants Receivable from LBB			1530
	Furlough credits receivable			12738
	Flat 24A Income			2728
	Donations received			<u>250</u>
	Total income			<u>17246</u>
Overheads				
	Payroll		15339	
	Pension		<u>745</u>	
	Staff			16084
	Electricity		798	
	Gas		931	
	Water Rates		625	
	Telephone		<u>131</u>	
	Utilities			2485
	IT systems		478	
	Sundry office costs		<u>274</u>	
	Office			752
	Insurance		766	
	Other premises costs		<u>968</u>	
	Premises			1734
	Licences			1520
	Professional fees			1728
	Finance			<u>720</u>
	Total Overheads			<u>25023</u>
	Loss for the period			<u>-7777</u>

Bromley Arts Trust

Balance Sheet as at 31 March 2021

ASSETS				
Fixed Assets				
Land & Buildings			186,713	
		Total Fixed Assets		186,713
Current Assets				
LBB grant receivable			1,530	
Furlough Feb March credits receivable			12,738	
Petty cash			350	
Bromley Arts Trust - Current			25,754	
		Total Current Assets		40,372
		TOTAL ASSETS		227,085
LIABILITIES				
Current Liabilities				
Sundry Debtor			1,413	
Overhead Creditors			2,381	
Deferred Income			1,364	
Accruals			2,815	
Funds Held on Behalf of Other Hirers			3,158	
Short term Loan			4,416	
		Total Current Liabilities		15,547
Future Liabilities				
Long term Loans			48,584	
		Total Future Liabilities		48,584
		TOTAL LIABILITIES		64,131
		TOTAL NET ASSETS		162,954
EQUITY				
Profit and Loss Account				
			170,731	
Net Loss to 31.3.2021				
			- 7,777	
		TOTAL EQUITY		162,954

This report was approved by the Trustees on 11 January 2022 and signed on their behalf by



Myra Kinghorn

Chair

NOTES TO THE ACCOUNTS
for the period from 1 February 2021 to 31 March 2021

Note 1

ACCOUNTING POLICIES

Charity information

Bromley Arts Trust is a charitable incorporated organisation which was registered by the Charities Commission – number 1187209 on 6 January 2020, whose operations are based at its property at the Ripley Arts Centre.

Basis of Preparation

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), published in September 2015. The charity is a public benefit entity for the purposes of FRS 102 and therefore the charity also prepared its financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP)(effective January 2015)', and the Charities Act 2011. The financial statements are prepared in sterling, which is the functional currency of the charity. The financial statements have been prepared under the historical cost convention, on a going concern basis. Monetary amounts in these financial statements are rounded to the nearest pound.

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- The charity becomes entitled to the resources;
- The Trustees are virtually certain they will receive the resources; and
- The monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources and related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance related

This is only included in the SOFA once the related goods or service have been delivered

Gifts in Kind

Gifts in Kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity

Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer help

The value of the Voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment Income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g., allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Note 2

				2 months to	
Analysis of incoming resources				31.3.2021	
				£	
Voluntary Income Donations				250	
Activities for generating funds				0	
Investment Income -flat rental				2728	
incoming resources from charitable activities				0	
Furlough and local authority support grants				<u>14268</u>	
Total incoming resources				<u>17246</u>	
The charity's premises were closed during the period as a result of the Government lockdown COVID19 regulations					

Note 3

		2 months to
Analysis of resources expended		31.3.2021
		£
Costs of generating voluntary income		0
Fundraising trading costs		0
Charitable activities		25,023
Governance costs		<u>0</u>
	Resources expended	<u>25,023</u>
All costs incurred related to staff costs (including eight out of nine staff members who were on furlough arrangements), premises and standing office charges.		

Note 4

Paid employees		
		2 months to
4.1 Staff costs		31.3.2021
		£
Gross wages and salaries and benefits in kind		15,339
Employers national insurance costs		0
Pension costs		<u>745</u>
		<u>16,084</u>
Employers national insurance costs were covered by the small businesses exemption .		
4.2 Average number of full-time equivalent employees		31.3.2021
		Number
Charitable activities		1
Support staff		<u>4</u>
	Total	<u>5</u>
4.3 Defined contribution pension scheme		
Contributory pension scheme operated by the Pensions Trust. All members of staff are participating .		

Note 5

Tangible fixed assets					
Premises transferred to the Bromley Arts Trust in January 2021 at the Bromley Arts Council net book value £186,713.					
The freehold property known as the Ripley Arts Centre is located at 24 Sundridge Avenue Bromley including the flat known as 24a, was professionally valued at £1million in June 2004.					

Note 6

Debtors and prepayments				31.3.2021	
				Amounts falling due	
				within one year	
				£	
	Other debtors			<u>14,268</u>	
Other debtors related to furlough payments and grants which were received within one month of the period end .					

Note 7

Creditors and accruals				31.3.2021	
				Amounts falling due	
7.1 Analysis of creditors				within one year	
				£	
	Creditors			2381	
	Other creditors			<u>13166</u>	
				<u>15547</u>	
7.2 Security over assets					
Nat West Bank have a charge over the freehold property as security for the £53,000 loan taken out in January 2021 to repay the £51K Nat West loan loans taken out by the former charity, Bromley Arts Council					

Note 8

Long Term Loan				
				31.3.2021
				£
Nat West Bank long term loan which is repayable over eight years at an interest rate of 3.67%over base rate				<u>48,584</u>
During the two month period there was a repayment holiday for the first six months dduring the Government lockdown.				

Note 9

Related party transactions				
There were no related party transactions during the period to 31 March 2021.				
No trustees received either remunerationor benefits in kind during the period.				